



# CSC Submitter Document Bulletin Update

Warwick, RI is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

## General requirements for all documents:

- 2inch top margin required on first page; for all other pages, margins to be a minimum of 1 inch
- Minimum 10-point font required
- Only letter-sized documents accepted at 200 DPI
- Recording hours are M-F, 8:30 a.m. to 3 p.m. (cut-off time, documents can be submitted any time)

## Document type

- Affidavit
- Agreement
- Amendment
- Amendment Of Lease
- Amendment to Mortgage
- Assignment Of Mortgage
- Assignment Of Rents
- Bill Of Sale
- Bond
- Cancellation Agreement
- Cancellation of Lease
- Certificate
- Certificate of Devise
- Condemnation
- Declaration
- Decree
- Deed
- Discharge of Assignment of rents and leases
- Discharge of Lien
- Discharge of Mortgage
- Discharge of Unemployment Lien
- Disclaimer

## Required indexing and attachment

- Consideration amount on deeds
- Transfer tax affidavit attachment



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- Easement
- Employment Lien / Job and Family Services Lien
- Execution
- Federal Tax Lien
- Federal Tax Lien Discharge
- Foreclosure
- Foreclosure Deed
- Grant
- Homestead Designation
- Hospital Lien
- Judgment
- Lease
- Letters
- Lien
- LIS Pendens
- Mechanics Lien
- Memorandum
- Miscellaneous Other
- Mortgage
- Mortgage Agreement
- Municipal Lien Certificate
- Note
- Notice
- Option
- Order
- Partial Release
- Partial Release of Mortgage
- Power Of Attorney
- Release
- Release of Agreement
- Release Of LIS Pendens
- Release Of State Tax Lien
- Resolution
- Security Agreement
- State Assignment
- State Court Documents
- State Declaration
- State Deed
- State Discharge
- State Easement



# CSC Submitter Document Bulletin Update

- State Lease
- State Lien
- State Tax Lien
- Subordination Agreement
- UCC Financing Statement
- UCC Termination
- Waiver
- Withdrawal Of Federal Tax Lien