



# CSC Submitter Document Bulletin Update

Sutter, CA is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

## General requirements for all documents:

- Reservation of space - all documents must have at least a 1/2" margin on the two vertical sides; the right-hand 5" of the top 2 1/2" shall be reserved for recording information. (If the proper space has not been reserved for the Recorder's use, a cover page will be added and an additional \$3.00 will be charged.)
- Requesting party and return address - the left-hand 3 1/2" of the top 2 1/2" shall be used for the name of the party requesting recordation and the name and mailing address where the document should be mailed after recording.
- Letter Only Accepted.
- 300 DPI on all Images.
- Deed type documents require an attachment be sent with the deed. If the document has transfer tax associated with it, then a PCOR (Preliminary Change of Ownership) must be completed and attached. If the deed does not have any associated tax, then a Documentary Transfer Tax Affidavit must be attached to the deed.
- Sutter, CA is part of the California SECURE Portal and any submitter who has already filed an MOU with SECURE can submit to Sutter County. If you have not already filed an MOU with SECURE, please download the submitter MOU from our quickstart website and follow the instructions for sending it to CSC. Here is the quickstart link:
- <http://erecording.com/Submitter/quickstart.aspx>

## Document type

- Abandon District
- Abandon Homestead
- Abstract Of Judgment
- Acceptance Of Trust
- Addendum To Notice Of Assessment
- Additional Information Map
- Affidavit
- Affidavit Change Of Trustee
- Affidavit Of Death
- Agreement
- Agreement Cancel
- Agreement Participate In Zone

## Required indexing and attachment

Indexing for all document types:

- Requesting Party/Address

\*Additional Indexing for Conveyance

Documents:

- Consideration Amount
- PCOR Attachment
- Transfer Tax Not For Public Record Affidavit



# CSC Submitter Document Bulletin Update

- Benefit And Defer Payment
- Agreement To Reimburse
- Amended Boundary Map
- Amended Diagram Map
- Amended Letters Testamentary
- Amended Lien
- Amended Limited Liability Company
- Amended Notice Of Special Tax Lien
- Amended Order Judgment
- Amended Parcel Map
- Amended Record Survey
- Amended Subdivision Map
- Amendment To Abstract Of Judgment
- Amendment To Certification Of Incorporation
- Amendment To Decree Distribution
- Amendment To Deed Of Trust
- Amendment To Notice Of Action
- Amendment To Partnership
- Amendment To Security Agreement
- Annex Document
- Appointment Of Trustee
- Assessment Boundaries File
- Assessment Diagram Map
- Assignment
- Assignment Of Lease
- Assignment Of Lease And Rents
- Assignment Of Oil And Gas Lease
- Assignment Of Proceeds
- Assignment Of Rents
- Assumption Agreement
- Assumption Of Mortgage
- Assumption Of Trust Deed
- Attachment
- Authorization
- Beneficiary Statement
- Bill Of Sale
- Bond
- Bond For Lost Deed Of Trust
- Boundary Map
- Builders Contract File



# CSC Submitter Document Bulletin Update

- Building Loan Agreement
- Bylaws
- Cancellation
- Cemetery Dedication
- Cemetery Map
- Certificate
- Certificate Of Birth Abroad
- Certificate Of Completion
- Certificate Of Compliance
- Certificate Of Correction
- Certificate Of Death Abroad
- Certificate Of Discharge
- Certificate Of Interest
- Certificate Of Non Attachment
- Certificate Of Redemption
- Certificate Of Revivorship
- Certificate Of Sale
- Certificate Of Stock
- Certificate Of Unpaid Charges
- Certification Of Incorporation
- Certification Of Trust
- Charter
- City Annexation Map
- Claim Lien
- Condominium Plan File
- Consent
- Conservation Easement
- Construction Deed Of Trust
- Continuation Of Contract
- Contract Non Renewal
- Contract Of Sale
- Contract Rescission
- Conveyance
- Covenant
- Declaration
- Declaration Of Death
- Declaration Of Lost Deed Of Trust
- Declaration Of Pooling
- Declaration Of Restrictions
- Declaration Of Successor Trustee
- Declaration Of Taking



# CSC Submitter Document Bulletin Update

- Declaration Of Trust
- Decree Assigning Estate
- Decree Of Condemnation
- Decree Of Distribution
- Decree Of Divorce
- Decree Of Name Change
- Decree Of Partition
- Decree Of Quiet Title
- Decree Of Separate Maintenance
- Decree Terminating Guardianship
- Decree Terminating Interest
- Dedication
- Deed
- Deed And Bill Of Sale
- Deed In Lieu Of Foreclosure
- Deed Of Trust
- Deed Restriction
- Development Right And Open Area Easement
- Discharge
- Disclaimer
- Dismissal
- Dissolution Of Marriage
- Dissolution Of Partnership
- Dissolution Of Pooling
- District Annexation
- Easement
- Easement And Agreement
- Environmental Restriction
- Execution
- Extension Of Mechanics Lien
- Fictitious Lease
- Fictitious Mortgage
- Fictitious Trust Deed
- Fixture Filing
- Foreclosure Commissioner Designation
- Foreclosure Deed
- Foreclosure Sale
- Gift Deed
- Grant Deed



# CSC Submitter Document Bulletin Update

- Hazardous Substance Certificate And Indemnity
- Highway Map File
- Homestead
- Incorporation
- Indemnification Agreement
- Indemnification Release Liability
- Interlock Condemnation
- Interlock Decree Partition
- Interlock Dissolution Marriage
- Interlock Divorce
- Interlock Final Decree Divorce
- Joint Venture
- Judgment
- Judgment Dissolution Marriage
- Judgment Legal Separation
- Judgment Nullity
- Land Conservation Contract
- Land Grant Map File
- Landlord Consent
- Landlord Waiver And Consent
- Lease
- Lease Agreement
- Lease Cancel
- Letters Administratrix Tor
- Letters Conservator
- Letters Of Guardianship
- Letters Testamentary
- Lien Agreement
- Lien Bond And Release Lien Bond
- Limited Liability Companies
- Limited Liability Companies Amendment
- Limited Liability Company
- Mechanics Lien
- Merger
- Military Separation
- Mobile Home Foundation Installation
- Modification-Agreement
- Modification Of Charter
- Modification Of Distribution



# CSC Submitter Document Bulletin Update

- Modification Of Notice Action
- Modification Of Oil And Gas
- Modification Of Order
- Modification Of Partnership
- Modification Of Restrictions
- Modification Of Trust Deed
- Mortgage
- Notary Bond
- Notice
- Notice Of Action Lis Pendens
- Notice Of Advance
- Notice Of Assessment
- Notice Of Cancellation
- Notice Of Cessation Of Labor
- Notice Of City Tax Lien
- Notice Of Completion
- Notice Of Compliance
- Notice Of Consent To Use Land
- Notice Of Conservation Easement
- Notice Of County Tax Lien
- Notice Of Default
- Notice Of Default Cancellation
- Notice Of Federal Tax Lien
- Notice Of Final Disposition
- Notice Of Intended Sale Cancellation
- Notice Of Intended Sale Bulk Transfer
- Notice Of Intent To Remove  
Delinquent Assessment
- Notice Of Intent To Remove  
Delinquent Special Installment From  
Tax Roll
- Notice Of Levy
- Notice Of Lien
- Notice Of Location
- Notice Of Non Acceptance Deed
- Notice Of Noncompliance
- Notice Of Non Responsibility
- Notice Of Postponed Property Tax
- Notice Of Redemption
- Notice Of Renewal
- Notice Of Sale Auction





# CSC Submitter Document Bulletin Update

- Notice Of Security Agreement
- Notice Of Special Tax Lien
- Notice Of Special Tax Lien Release
- Notice Of State Tax Lien
- Notice Of Substandard Building
- Notice Of Support Judgment
- Notice Of Tax On Defaulted Property
- Notice Of Trustees Sale
- Notice Of Violation
- Official Blanket Bond
- Official Map
- Oil And Gas Lease
- Option
- Order
- Order Bankruptcy
- Order Abandon
- Order Appointing Trustee
- Order Approving Bond
- Order Bankrupt
- Order Compromise
- Order Confirming Sale
- Order Convey
- Order Determining Succession To Property
- Order Discharge Bankrupt
- Order Discharge Trustee
- Order Division Of Water
- Order Exchange
- Order Exempt
- Order For Probate
- Order Foreclosure
- Order Purchase
- Order Restore To Capacity
- Order Sale
- Order Setting Apart Homestead
- Order Transfer Lien
- Order Trust Deed
- Order Vacate
- Order Void Lien
- Order Judgment
- Ordinance



# CSC Submitter Document Bulletin Update

- Owners Statement
- Parcel Map
- Partial Assignment Of Oil And Gas Lease
- Partial Reconveyance
- Partial Release
- Partial Release Of Judgment
- Partial Release Of Lien
- Partial Release Of Mortgage
- Partial Release Of Oil And Gas Lease
- Partial Release Of Tax Lien
- Partial Release Of Trust Indenture
- Partial Surrender Oil And Gas Lease
- Partnership
- Partnership Withdrawal
- Patent
- Permit
- Power Of Attorney
- Power Of Attorney Bond
- Proof Labor
- Property Agreement
- Quit Claim Deed
- Quit Claim Oil And Gas Lease
- Ratification
- Ratification Oil And Gas Lease
- Reconveyance
- Reconveyance Cancel
- Record Survey
- Redemption Receipt
- Redevelopment Plan
- Release
- Release Of Agreement
- Release Of Assignment Of Rents
- Release Of Assignment Of Rents And Profits
- Release Of Assignment Of Trust Deed
- Release Of Attachment
- Release Of Building Loan Agreement
- Release Of Consent And Waiver
- Release Of Execution
- Release Of Federal Tax Lien





# CSC Submitter Document Bulletin Update

- Release Of Judgment
- Release Of Lien
- Release Of Mortgage Trust Deed
- Release Of Oil And Gas Lease
- Release Of Right Of Redemption
- Release Of Tax Lien Non Federal
- Release Of Waiver And Consent
- Relinquishment
- Removal Of Invalid Lien
- Rent Limitation And Tenancy Schedule Agreement
- Report Exempt Property
- Request For Notice Of Default Cancellation
- Request For Notice Of Default Delinquency
- Request For Notice Of Mining
- Request For Notice Of Trustees Deed
- Resale Restriction Agreement And Option To Purchase
- Rescission
- Rescission Of Deed
- Rescission Of Tax Defaulted Property
- Rescission Of Trustees Deed
- Resignation Of Trustee
- Resolution
- Restrictive Covenant Modification
- Reversion Acreage File
- Revocation
- Revocation Of Certificate Of Release Of Federal Tax Lien
- Revocation Of Death Deed
- Revocation Of Deed
- Revocation Of Power Of Attorney
- Revocation Of Power Of Attorney Bond
- Right Of Way
- Right Of Way Map
- Security Agreement
- Spousal Property Order
- State Highway Map



# CSC Submitter Document Bulletin Update

- Statement Of Redevelopment Plan
- Subdivision Map
- Subordination Agreement
- Subordination Of Judgment
- Subordination Of Lien
- Subordination Of Oil And Gas Lease
- Subordination Of Restriction
- Subordination Of Trust Deed
- Subsequent Grant Lien And Regulatory Agreement
- Substitution Of Liability
- Substitution Of Payee
- Substitution Of Trustee
- Supplemental Deed Of Trust
- Supplemental Trust Indenture
- Surrender Oil And Gas Lease
- Tax List
- Termination Of Notice Of Substandard Building
- Transfer On Death Deed
- Transfer Tax Document
- Trust Indenture
- Trustees Deed
- Trustees Statement
- Ucc Other
- Ucc Subordination
- Ucc 1 Financing Statement
- Ucc3 Amendment
- Ucc3 Assignment
- Ucc3 Continuation
- Ucc3 Partial Release
- Ucc3 Release
- Ucc3 Termination
- Unincorporated Association
- Voluntary Petition Bankruptcy
- Waiver
- Withdrawal Of Lien
- Withdrawal Of Lis Pendens
- Withdrawal Of Tax Lien
- Writ Of Execution