



CSC Submitter Document Bulletin Update

Surry County, VA is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

General requirements for all documents:

- 1 inch top margin required on first page; for all other pages, margins to be a minimum of 1 inch
- Minimum 10-point font required
- Only letter-sized documents accepted at 300 DPI
- Recording hours are M-F, 9 a.m. to 5 p.m. (cut-off time, documents can be submitted any time)

Document type

Affidavit
Affidavit With Plat
Agreement
Agreement (Lease) Coal And Mineral
Agreement (Lease) Comm Tower
Equipment
Agreement Tower Lease
Agreement With Plat
Amendment
Annexation Order
Appointment Of Guardian Conservator
Assignment
Assignment Benefit Of Creditor
Assignment of Deed of Trust
Assignment Of Lease Rent
Assignment With Plat
Bond
Burial Certificate Deed
Certificate Fictitious Name
Certificate Merger
Certificate of Completion
Certificate Of Partial Release
Certificate of Release

Required indexing and attachment

- Grantor/Grantee
- Requesting Party
- Consideration Amount, Assessed Value, and PIN on Deeds



CSC Submitter Document Bulletin Update

Certificate Of Release With Plat
Certificate of Satisfaction
Certificate Of Satisfaction With Plat
Certificate Of Transfer
Certificate Of Transfer With Plat
Certificate Partial Satisfaction
Certificate Partial Satisfaction With Plat
Conditional Septic Tank Permit
Conditional Septic Tank Permit With Plat
Condominium Instrument
Condominium Instrument With Plat
Confessed
Confirming Condemnation Order
Confirming Condemnation Order With
Plat
Continuation
Contract
Contract With Plat
Correction
Correction Instrument
Correction Instrument With Plat
Corrective Assignment
Declaration
Declaration With Plat
Deed
Deed Bargain And Sale With Plat
Deed Bargain Sale Housewife With Plat
Deed Bargain Sale Husband Wife
Deed Bargain Sale Life Estate
Deed Corporation Changing Name
Deed Easement Right Way With Plat
Deed in Lieu of Foreclosure
Deed in Trust
Deed In Trust With Plat
Deed Of Bargain And Sale
Deed Of Boundary Line Adjustment
Deed Of Confirmation
Deed Of Confirmation With Plat



CSC Submitter Document Bulletin Update

Deed Of Consolidation
Deed Of Consolidation With Plat
Deed Of Correction
Deed Of Correction With Plat
Deed Of Dedication
Deed Of Dedication With Plat
Deed of Distribution
Deed Of Distribution With Plat
Deed Of Easement Right Of Way
Deed Of Gift
Deed Of Gift And Assumption
Deed Of Gift With Life Estate
Deed Of Gift With Plat
Deed of Partial Release
Deed Of Partial Release With Plat
Deed Of Partition
Deed Of Partition With Plat
Deed Of Release
Deed Of Release With Plat
Deed Of Restricted Covenants
Deed Of Subdivision
Deed Of Subdivision With Plat
Deed of Subordination
Deed Of Subordination With Plat
Deed of Trust
Deed Of Trust Credit Line
Deed Of Trust Modified
Deed Of Trust Modified With Plat
Deed Of Trust Revolving Equity
Deed Of Trust Supplemental
Deed Of Trust With Plat
Deed Pursuant To Divorce
Deed Pursuant To Divorce With Plat
Deed Restrict Covenants With Plat
Deed Transfer On Death
Deed Trust Additional Security
Deed Trust Construction Loan
Deed Trust Construction Loan With Plat



CSC Submitter Document Bulletin Update

Deed Trust Credit Line With Plat
Deed With Vendors Lien
Deed With Vendors Lien With Plat
Disclaimer
Divorce Decree
Escheat Grant
Federal Order Title Real Estate
Full Release
Hazardous Waste Memorandum
Homestead Deed
Homestead Deed With Plat
Indenture Supplemental Indent
Lease Agreement
Lease Agreement With Plat
Lease Mineral Deed
Letter
Letter With Plat
Lien Assessment Of Condominium
Lien By Property Owners Association
List Of Heirs
Lr Index Book
Marriage License
Mechanics Lien
Mechanics Lien With Plat
Memorandum Of Lien
Memorandum Of Lien With Plat
Modified Agreement
Modified Agreement With Plat
Name Change Order
Name Change Order Divorce
Notice
Notice of Attachment
Notice Of Attachment With Plat
Notice of Lien
Notice of Lis Pendens
Notice Of Lis Pendens With Plat
Notice With Plat
Option



CSC Submitter Document Bulletin Update

Option With Lease
Option With Plat
Order
Order Decree Certificate Bankruptcy
Order Decree Real Estate With Plat
Order Decree Title Real Estate
Ordinance Vacation Abandon With Plat
Ordinance Vacation Or Abandon
Other
Other With Plat
Partial Release
Partial Release Of Collateral
Permanent Loan Deed Of Trust
Plat
Plat Or Map
Plat Or Map With Dedication
Power of Attorney
Power Of Attorney Revocation
Quit Claim Deed
Quit Claim Deed With Plat
Re Recording
Re Recording With Plat
Real Estate Affidavit
Real Estate Affidavit (Rea)
Real Estate Affidavit With Plat
Real Estate Investment Trust
Reconveyance
Refinance Deed Of Trust
Refinance Deed Of Trust With Plat
Release Certificate Of Transfer With Plat
Release Certificate Transfer
Release Of Appointment
Release Of Assignment Of Leases And
Rents
Release Of Lis Pendens
Release of Mechanics Lien
Release Of Mechanics Lien With Plat
Release Of Right First Refusal



CSC Submitter Document Bulletin Update

Release Of Tax Payment Agreement
Restriction
Restriction With Plat
Rider
Right of First Refusal
Satisfaction Of Deed Of Trust
Sealed
Special Commissioners Deed
Special Commissioners Deed With Plat
State Highway Certificate
State Highway Certificate With Plat
Statement
Statement In Lieu
Subordination Agreement
Subordination Agreement With Plat
Substitute Trustee
Substitute Trustee With Plat
Tax Deed
Tax Deed With Plat
Tax Payment Agreement
Termination
Timber Lease Deed
Timber Lease Deed With Plat
Trust Agreement
Trust Agreement With Plat
Trustees Foreclose Deed With Plat
Trustees On Foreclosure Deed
Vacate
Waiver
Well Dedication
Well Dedication With Plat
Will
Withdrawal