



Document Bulletin for Summers, WV

Summers, WV is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- Need 2” top margin on top of first page
- Letter sized documents accepted
- 300 DPI accepted for documents.
- Recording hours: 9:00 AM to 3:00 PM (cutoff only, can submit any time)

Document Type	Required Indexing and Attachment
Affidavit	Grantor/Grantee Requesting Party Consideration for Deeds
Ucc Amendment	
Assignment	
Ucc Assignment	
Cemetery Deed	
Certificate Of Incorporation	
Church Trustees	
Ucc Continuation	
Court Order Judgment	
Deed	
Deed Of Trust	
Easement Deed	
Right Of Way Easement	
Execution	
Judgment	
Land Contract	
Lease	
Lis Pendens	
Mechanics Lien	
Modification	
Power Of Attorney	
Release	
Release Of Mineral Rights	
Revocation Of Power Of Attorney	
Right Of Way	
Right Of Way Deed	
Substitution Of Trustee	
Ucc Termination	
Transfer On Death	
Ucc Release	