



# CSC Submitter Document Bulletin Update

Kershaw County, SC is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

## General requirements for all documents:

- 2 inch top margin required on first page; for all other pages, margins to be a minimum of 0.5 inch
- Minimum 10-point font required
- Letter- and legal-sized documents accepted at 300 DPI
- Recording hours are M-F, 8:30 a.m. to 5 p.m. (cut-off time, documents can be submitted any time)

## Document type

- Affidavit
- Affidavit Deed
- Agreement
- Amendment
- Amendment Deed
- Articles of Incorporation
- Assignment
- Assignment Deed
- Assumed Name Certificate
- Bill of Sale
- Bylaws
- Cancel Deed
- Cancellation Agreement
- Certificate
- Change Of Name
- Conservator
- Contract
- Death Certificate
- Declaration
- Declaration of Trust
- Deed
- Deed Agreement
- Deed Miscellaneous

## Required indexing and attachment

- Grantor/Grantee
- Consideration Amount on Deeds
- Loan Amount on Mortgages



# CSC Submitter Document Bulletin Update

- Deed of Release
- Discharge
- Disclosure Statement
- Easement
- Exempt Deed
- Extension
- Federal Tax Lien
- Guardianship
- Indenture
- Lease
- License
- Lien
- Lost Mortgage Satisfaction
- Mechanics Lien
- Mechanics Lien Affidavit
- Memorandum
- Memorandum Of Mortgage
- Merger
- Miscellaneous Mortgage
- Mortgage
- Mortgage Order Of Court
- Mortgage Rider
- Notice
- Option
- Order
- Partial Release of Federal Tax Lien
- Partial Release of Mortgage
- Partial Release Of State Tax Lien
- Partnership
- Permit
- Power of Attorney
- Reconveyance
- Release of Federal Tax Lien
- Release of Mechanics Lien
- Release of Mortgage
- Release of State Tax Lien
- Rescission
- Resignation
- Resolution
- Restrictions



# CSC Submitter Document Bulletin Update

- Revocation
- Right Of Way Easement
- Satisfaction
- Satisfaction Deed
- Satisfaction of Mechanics Lien
- Satisfaction Of State Tax Lien
- State Tax Lien
- Subordination Agreement
- Termination
- Termination Deed
- Trade Name
- Trust Agreement
- Waiver
- Withdrawal Of Federal Tax Lien
- Workers Compensation Lien
- Workers Compensation Lien Release
- Workmans Compensation Partial Release