



# CSC Submitter Document Bulletin Update

Jessamine, KY is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

## General requirements for all documents:

- 2" top margin on page 1. All other margins, including top margin on subsequent pages, to be 1".
- Only letter-sized documents accepted at 300 DPI
- Recording hours are M-F, 8 a.m. to 4 p.m. (cut-off time, documents can be submitted any time)

### Document type

- Affidavit
- Affidavit To Correct Deed
- Affidavit Of Mortgage
- Agreement
- Amendment
- Assumed Name
- Articles
- Assignment
- Assurance By Agency
- Bail Bond
- Bail Bond Release
- Bankruptcy Notice
- Child Support Lien
- Child Support Lien Partial Release
- Child Support Lien Release
- Commissioners Deed
- Commissioners Deed Of Correction
- Deed
- Disability Judgment
- Deed Of Correction
- Delinquent Tax Assignment
- Delinquent Tax Assignment Release
- Easement
- Encumbrance
- Encumbrance Partial Release
- Encumbrance Release

### Required indexing and attachment

- Grantor/Grantee for all doc types
- Consideration Amount for Deeds
- Loan Amount for Mortgages



# CSC Submitter Document Bulletin Update

- Ucc 1 Financing Statement
- Ucc3 Assignment
- Ucc3 Amendment
- Ucc3 Continuation
- Ucc3 Partial Release
- Ucc3 Termination
- Federal Tax Lien
- Federal Tax Lien Partial Release
- Federal Tax Lien Release
- Judgment Lien
- Land Contract
- Lease Assignment
- Lease
- Lis Pendens
- Land Use Restrictions
- Marriage License
- Marriage Bond
- Miscellaneous Bond
- Master Deed
- Mechanics Lien Bond
- Mechanics Lien
- Mechanics Lien Partial Release
- Mechanics Lien Release
- Master Mortgage
- Miscellaneous Order
- Modification-Agreement
- Mortgage
- Mortgage Assignment
- Mortgage Extension
- Mortgage No Tax
- Mortgage With Assignment
- Notary Bond
- Name Change
- Notary Certificate Filing
- Option Agreement
- Out Of State Child Support Lien
- Out Of State Child Support Lien Release
- Plat
- Power Of Attorney
- Partial Release



# CSC Submitter Document Bulletin Update

- Reconveyance
- Release
- Rents And Lease
- Restrictions
- Revocation Of Federal Tax Lien Release
- Recoupment Lien
- Recoupment Lien Release
- Revocation Of Plat
- Revocation Of Power Of Attorney
- State Tax Lien
- State Tax Lien Partial Release
- State Tax Lien Release
- Subordination Agreement
- Tax Lien
- Declaration Of Trust
- Will
- Will Disclaimer
- Will Renunciation