



# CSC Submitter Document Bulletin Update

Green, KY is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

## General requirements for all documents:

- 2" top margin on page 1. All other margins, including top margin on subsequent pages, to be 1".
- Only letter-sized documents accepted at 300 DPI
- Recording hours are M, 7:30 a.m. to 5 p.m., T-F, 7:30 a.m. to 4:30 p.m. (cut-off time, documents can be submitted any time)

### Document type

- Affidavit
- Affidavit Of Conversion
- Affidavit Of Descent
- Affidavit Of Transfer
- Agreement
- Amended Lis Pendens
- Articles Of Incorporation
- Articles Of Organization
- Assignment
- Assignment Of Lien
- Assignment Of Rents And Leases
- Assumed Name
- Bail Bond
- Bail Bond Release
- Bond
- Cabinet Plat
- Child Lien Release
- Child Support Lien
- Commissioners Deed
- Deed
- Deed Of Correction
- Disability Judgment
- Doing Business As
- Easement
- Easement Assignment

### Required indexing and attachment

- Grantor/Grantee for all doc types
- Consideration Amount for Deeds
- Loan Amount for Mortgages



# CSC Submitter Document Bulletin Update

- Easement No State
- Employer Lien
- Employer Lien Release
- Encumbrance
- Encumbrance Amendment
- Encumbrance Partial Release
- Encumbrance Release
- Executive Judge Order
- Federal Lien Partial Release
- Federal Lien Release
- Federal Tax Lien
- Fixture File Amendment
- Fixture File Assignment
- Fixture File Continuation
- Fixture File Release
- Fixture File With Assignment
- Fixture Filing
- Guardianship Order
- Inheritance Lien Release
- Inheritance Tax Lien
- Judgment Lien Release
- Judgment Lien
- Judgment Lien Partial Release
- Land Contract
- Land Contract Assignment
- Land Use Restrictions
- Lease
- Lease Assignment
- Lien
- Lien Release
- Limited Partnership
- Lis Pendens
- Lis Pendens Release
- Marriage Bond
- Marriage License
- Master Mortgage
- Mechanics Lien
- Mechanics Lien Partial Release
- Mechanics Lien Release
- Miscellaneous Recordings
- Miscellaneous Release



# CSC Submitter Document Bulletin Update

- Mortgage
- Mortgage Affidavit
- Mortgage Amendment
- Mortgage Assignment
- Mortgage Correction
- Mortgage Extension
- Mortgage Modification
- Mortgage Re Record
- Mortgage With Assignment
- Name Change
- Oil Lease
- Order
- Partial Release
- Plat
- Power Of Attorney
- Quit Claim Deed
- Reconveyance
- Recoupment Lien
- Recoupment Lien Release
- Release
- Restrictions
- Revocation Power Of Attorney
- Right Of Way
- State Lien Partial Release
- State Lien Release
- State Tax Lien
- Subordination Agreement
- Tax Lien
- Tax Lien Assignment
- Tax Lien Release
- Trust Agreement
- Ucc Timber
- Variance
- Vendors Lien
- Vendors Lien Release
- Will
- Will Codicil
- Will Renunciation