

### CSC Submitter Document Bulletin Update

Fayette, KY is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

### **General requirements for all documents:**

- 2" top margin on page 1. All other margins, including top margin on subsequent pages, to be 1".
- Only letter-sized documents accepted at 300 DPI
- Recording hours are M-F, 8 a.m. to 4:30 p.m. (cut-off time, documents can be submitted any time)

#### **Document type**

- Affidavit Of Supplemental Title
- Agreement For Deed
- Articles Of Amendment
- Articles Of Dissolution
- Assignment
- Assignment Of Contract
- Assignment Of Easement
- Assignment Of Encumbrance
- Assignment Of Lease
- Assignment Of Mortgage
- Assignment Of Rent
- Assignment Of Rents Condominium
- Assumed Name
- Assumed Name Withheld
- Assumption Agreement
- Bond To Release Mechanics Lien
- Candidate Filing
- Certified Will
- Child Support Lien
- Child Support Lien Release
- Condominium Contract
- Condominium Deed
- Condominium Deed Of Correction
- Condominium Mortgage
- Condominium Mortgage With

### **Required indexing and attachment**

- Grantor/Grantee for all doc types
- Marginal Notes
- Consideration Amount for Deeds
- Loan Amount for Mortgages



# CSC Submitter Document Bulletin Update

Assignment

- Contract
- Conveyance
- Data Processing
- Declaration Of Trust
- Deed
- Deed Of Correction
- Delinquent Tax Release
- Disclaimer
- Easement
- Easement Release
- Federal Tax Lien
- Federal Tax Lien Release
- In House Release
- Judgment Lien
- Land Use
- Lease
- Lien Release
- Limited Partnership Agreement
- Lis Pendens
- Local County Lien
- Local County Lien Release
- Marital Agreement
- Master Deed Condominium Deed Book
- Master Deed Deed Book
- Mechanics Lien
- Merger
- Miscellaneous Condominium Deed
- Miscellaneous Condominium Mortgage
- Miscellaneous Deed Book
- Miscellaneous Encumbrance Book
- Miscellaneous Miscellaneous Book
- Miscellaneous Mortgage Book
- Miscellaneous Release
- Modification Of Lease And Rents
- Mortgage
- Mortgage Agreement
- Mortgage With Assignment
- Name Change



# CSC Submitter Document Bulletin Update

- Option Agreement
- Partnership Dissolution
- Power Of Attorney
- Reconveyance
- Release
- Release Of Contract
- Renunciation
- Revocation Of Power Of Attorney
- State Tax Lien
- State Tax Lien Release
- Statement Of Authority
- Subordination Agreement
- Third Party Tax Release
- Ucc1 Fixture Filing
- Ucc3 Amendment
- Ucc3 Assignment
- Ucc3 Continuation
- Ucc3 Partial Release
- Ucc3 Termination
- Will