

# CSC Submitter Document Bulletin Update

Cumberland, KY is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

### **General requirements for all documents:**

- 2" top margin on page 1. All other margins, including top margin on subsequent pages, to be 1".
- Only letter-sized documents accepted at 300 DPI
- Recording hours are M-F, 8 a.m. to 4 p.m. (cut-off time, documents can be submitted any time)

#### Document type

- Affidavit
- Affidavit Of Conversion
- Affidavit Of Descent
- Affidavit Of Non Production
- Agreement
- Articles Of Incorporation
- Assignment Of Lease
- Assignment Of Mortgage
- Assignment Of Oil And Gas Lease
- Assignment Of Rents And Leases
- Bail Bond
- Cemetery Deed
- Child Support Lien
- City Lien
- Commissioners Deed
- Continuation
- County Release
- Court Order
- Deed
- Deed No State Fee
- Deed Of Correction
- Delinquent Tax
- Delinquent Tax Lien
- Doing Business As
- Doing Business Withdraw
- Easement

### **Required indexing and attachment**

- Grantor/Grantee for all doc types
- Marginal Notes
- Consideration Amount for Deeds
- Loan Amount for Mortgages



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- Federal Tax Lien
- Fiscal Court Order
- Judgment Lien
- Land Contract
- Lease
- Lien
- Lis Pendens
- Master Mortgage
- Mechanics Lien
- Mers Mortgage
- Miscellaneous
- Miscellaneous Income
- Mortgage
- Mortgage Amendment
- Mortgage Assumption Agreement
- Mortgage Correction
- Mortgage Extension Agreement
- Mortgage Subordination Agreement
- Mortgage With Assignment
- Name Change
- Notary Bond
- Notary Public Bond
- Oath
- Oil And Gas Lease
- Ordinances
- Plat
- Power Of Attorney
- Real Estate Partial Release
- Real Estate Release
- Recoupment Lien
- Registration Of Professional License
- Release Of Assignment Of Rents And Leases
- Release Of Bail Bond No Fee
- Release Of Child Support Lien
- Release Of City Lien
- Release Of Delinquent Tax
- Release Of Federal Tax Lien
- Release Of Judgment Lien
- Release Of Lis Pendens
- Release Of Mechanics Lien



# CSC Submitter Document Bulletin Update

- Release Of Recoupment Lien
- Release Of State Tax Lien
- Resolution
- Restrictive Covenants
- Revocable Trust
- Revocation Of Power Of Attorney
- Right Of Way
- Road Acceptance
- State Lien
- Third Party Assignment
- Third Party Delinquent Tax Assignment
- Ucc 1 Financing Statement
- Ucc1 Financing Statement With Assignment
- Ucc3 Amendment
- Ucc3 Assignment
- Ucc3 Continuation
- Ucc3 Release
- Will
- Will Amendment
- Will No Charge
- Will Renunciation