



Document Bulletin for Southampton County, VA

Southampton County, VA is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- Documents must have a 1 inch blank margin at top of first page and 0.75 inch blank margin on remaining sides of first page and on all sides and top of subsequent pages.
- Letter and Legal sized documents accepted.
- 300 DPI on all Images
- Hours of Operation: M-F, 8:30 AM to 5:00 PM

Document Types	Required Indexed Fields
Affidavit Agreement Agreement Of Equipment Lease Agreement Of Lease Amendment Assignment Assignment Of Deed Of Trust Assignment Of Lease Agreement Certificate Of Partial Release Certificate Of Partial Satisfaction Certificate Of Release Certificate Of Satisfaction Certificate Of Transfer Condominium Instrument Contract Declaration Statement Deed Deed In Lieu Of Foreclosure Deed Of Confirmation Deed Of Easement Deed of Trust Deed Of Trust Construction Loan Deed Of Trust Credit Line Deed Of Trust Modified Deed Of Trust Refinance Deed Of Trust Revolving Equity Line Deed Trustees On Foreclosure	<p>Indexing for all document types: Grantor/Grantee Parcel Number</p> <p>Indexing for deeds: Consideration Amount</p>

Easement Gift Deed Homestead Lis Pendens Mechanics Lien Mineral Deed Notice Of Lien Partial Reconveyance Plat Power Of Attorney Quit Claim Deed Reconveyance Release Release Of Deed Of Trust Release Of Lis Pendens Release Of Mechanics Lien Rescission Of Assignment Revocation Of Power Of Attorney Rider Satisfaction Satisfaction Of Deed Of Trust Subordination Substitution Trustee Tax Deed Timber Deed Trust Deed	
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