



# CSC Submitter Document Bulletin Update

East Greenwich, RI is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

## General requirements for all documents:

- 3 inch top margin required on first page; for all other pages, margins to be a minimum of 1 inch
- Minimum 10-point font required
- Only letter-sized documents accepted at 300 DPI
- Recording hours are M-F, 8:30 a.m. to 4 p.m. (cut-off time, documents can be submitted any time)

## Document type

- AGREEMENT
- AMENDMENT MODIFICATION
- ASSIGNMENT
- BILL OF SALE
- CERTIFICATE
- DECISION
- DECLARATION AFFIDAVIT
- DEED
- DISCHARGE
- EASEMENT
- FEDERAL TAX LIEN
- LEASE
- LIEN
- LIEN OTHER
- LIS PENDENS
- MECHANICS LIEN NOTICE OF INTENTION
- MODIFICATION
- MORTGAGE
- MUNICIPAL LIEN CERTIFICATE
- NOTICE
- ORDER
- PERMIT
- POWER OF ATTORNEY

## Required indexing and attachment



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- RESTRICTIONS
- SUBORDINATION
- TRUST
- UCC AMENDMENT
- UCC ASSIGNMENT
- UCC CONTINUATION
- UCC FIN STATEMENT
- UCC TERMINATION
- WILL
- WRIT ATTACHMENT  
EXECUTION