



Document Bulletin for Clark County, IL

Clark County, IL is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your dropdown list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- The first page must have a clear space (3" x 5") to place the electronic recordation stamp and all pages must have at least a ½ inch clear margin at the bottom of each image.
- Letter and Legal sized documents accepted. Additional \$12 non-standard fee for Legal.
- 300 DPI on all Images.
- Recording hours: M-F, 8:30 AM – 5:00 PM

Document Type	Required Indexing and Attachment
*DEED W-OUT TAX **DEED W-TAX MISCELLANEOUS RECORDING MISCELLANEOUS RECORDING - STATE MORTGAGE NON-STANDARD DOCUMENT OIL & GAS ASSIGNMENT OIL & GAS LEASE OIL & GAS RELEASE RELEASE RIGHT OF WAY	Indexing for all document types: Grantor/Grantee Additional Indexing: *Declaration ID, Attachment Option **Consideration, Declaration ID, Attachment Option