

### CSC Submitter Document Bulletin Update

Bee TX is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

### General requirements for all documents:

- 3 inch margin required on bottom of last page; for all other pages, margins to be a minimum of 1 inch
- Minimum 10-point font required
- Legal and Letter documents accepted at 300 DPI
- Recording hours are M-F, 830 a.m. to 430 p.m. (cut-off time, documents can be submitted any time)

#### **Document type**

- ChildSupportLien
- ReleaseOfChildSupportLien
- AssumedNameCertificate
- FederalTaxLien
- Affidavit
- AffidavitOfCorrection
- AffidavitOfDeath
- AffidavitOfHeirship
- AffidavitOfLostMortgage
- Agreement
- AgreementOther
- AgreementRatificationAssumpti onModAgreement
- Amendment
- Appointment
- AppointmentSuccessorTrustee
- Assignment
- AssignmentOfDeedOfTrust
- AssignmentOfLeases
- AssignmentOfLien
- AssignmentOfMechanicsLien
- AssignmentOfMortgage
- AssignmentOfRents

#### Required indexing and attachment

- Consideration amount on deeds
- Transfer tax affidavit attachment



# CSC Submitter Document Bulletin Update

- AssociationLien
- Attorney Agreement
- Cancellation
- Certificate Of Trust Agreement
- Condemnation
- Contract
- Contract Of Sale And Purchase
- Conveyance
- Correction
- CorrectionOfDocument
- CountyDeclaration
- Declaration
- Declaration of Restrictive Covenants
- DeclarationOfRestrictiveCovena nts
- Deed
- DeedOfTrust
- DeedOfTrustRefiEquity
- Easement
- ExtensionOfLien
- HomesteadDesignation
- HospitalLien
- Judgment
- Lease
- Lien
- LienRelease
- LISPendens
- LoanModification
- MechanicsLien
- MechanicsLienAffidavit
- MechanicsLienContract
- Memorandum2
- MineralDeed
- Modification
- MunicipalUtilityDistrictNotice
- Note
- Notice
- NoticeOfCommencement
- NoticeOfLien
- Option



# CSC Submitter Document Bulletin Update

- Order
- Ordinance
- PartialRelease
- PartialReleaseOfJudgment
- PartialReleaseOfMortgage
- Permit
- Petition
- PowerOfAttorney
- PurchaseNotice
- QuitClaimDeed
- QuitClaimDeedOwnerToTrust
- QuitClaimDeeedTrustToOwner
- Ratification
- Reconveyance
- Release
- ReleaseOfDeedOfTrust
- ReleaseOfJudgmentLien
- ReleaseOfLISPendens
- ReleaseOfMechanicsLien
- Resolution
- RevenueTaxAffidavit
- SatisfactionOfLien
- SatisfactionOfMortgage
- SubordinateLienAgreement
- Subordination
- SubordinationOfDeedOfTrust
- SubordinationOfMortgage
- TreasurersTaxLien
- TrusteeDeed
- Waiver
- WarrantyDeed
- ReleaseOfStateTaxLien
- StateTaxLien
- UCCFinancingStatement
- UCCFinancingStatement