



Document Bulletin for ATCHISON, KS

ATCHISON, KS is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- 3” top margin required on first page. All other margins to be minimum 1” on all pages
- Minimum 10 point font required
- Only Letter-sized documents accepted
- 300 DPI accepted for documents.
- Recording hours are M-F, 8:30 AM to 3:30 PM (Cut-off time, documents can be submitted any time)

Document Type	Required Indexing and Attachment
ABSTRACT OF JUDGMENT AFFIDAVIT AFFIDAVIT OF DEATH AFFIDAVIT OF IDENTITY AFFIDAVIT OF MANUFACTURED HOME AFFIDAVIT/EQUITABLE INTEREST AGREEMENT ARTICLES OF INCORPORATION ASSIGNMENT ASSUMPTION AGREEMENT BOND CERTIFICATE OF NONTAXABILITY DECLARATION OF RESTRICT.COVEN. DECREE OF DESCENT DECREE OF DIVORCE *CEMETARY DEED *CORPORATION DEED *CORRECTION OF A DEED *JOINT TEN. QUIT CLAIM DEED *JOINT TENANCY WARRANTY DEED *MINERAL DEED *DEED QUIT CLAIM DEED *SHERIFFS DEED *TRANSFER ON DEATH DEED *TRUSTEES DEED *WARRANTY DEED EASEMENT JOURNAL ENTRY LEASE AGREEMENT LIMITED POWER OF ATTORNEY MECHANICS LIEN MISCELLANEOUS MISCELLANEOUS RELEASE MODIFICATION AGREEMENT MORTGAGE MORTGAGE AFFIDAVIT MORTGAGE ASSIGNMENT MORTGAGE CORRECTING	* SVQ – Required for Conveyance Documents

MORTGAGE RELEASE MORTGAGE RELEASE PARTIAL MTG - SUBORDINATION AGREEMENT NOTICE OF LIEN FOR FINE NOTICE OF LIS PENDENS OIL AND GAS AMENDMENT OIL AND GAS LEASE OIL AND GAS NONPRODUCTION OIL AND GAS OVERRIDING ROYALTY OIL AND GAS RELEASE ORDER ORDINANCE PLATS POWER OF ATTORNEY RATIF. OF OIL & GAS LEASE RELEASE OF LIS PENDENS RESOLUTION RIGHT-OF-WAY SCRIVENERS ERROR AFFIDAVIT SURVEY SURVEY-LARGE SALES VALIDATION QUESTIONNAIRE	
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