



## Document Bulletin for Schoharie, NY

Schoharie, NY is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- First page of document must have a Top Margin of 2 inches and side margin All subsequent pages should have a 1 inch margin at top and sides
- 300 DPI on all Images.
- Recording Hours: M-F, 8:00AM to 4:00 PM
- Deeds require the TP-584 and the RP 5217 forms
- Chain of Title documents require indexed data for all documents in chain

| Document Type   | Required Indexing and Attachment  |
|---|---|
| ADOPTIONS SURRENDERS<br>AFFIDAVIT TO COLLECT MORTGAGE TAX<br>ASSIGNMENT OF RENT<br>ASSIGNMENT OF RENT TERMINATION<br>ASSIGNMENT OF RENT<br>CERTIFICATE OF INCORPORATION<br>CERTIFICATE OF INCORPORATION ACTION ON<br>CIVIL SEPARATION AGREEMENT<br>DBA (DOING BUSINESS AS)<br>DBA AMENDMENT<br>DBA CORPORATE AMENDMENT<br>DBA CORPORATE DISSOLUTION<br>DBA CORPORATE ACTION ON<br>DBA DISCONTINUANCE<br>DBA DISSOLUTION<br>DBA ACTION ON<br>DBA CORPORATE<br>DEED<br>DEED AGREEMENT<br>DEED EASEMENT<br>DEED EASEMENT TERMINATION<br>DEED LAND COMMITMENT<br>DEED LAND CONTRACT<br>DEED MEMORANDUM OF LEASE<br>DEED RIGHT OF WAY<br>DEED STATE APPROPRIATION<br>DEED STATE APPROPRIATION ACTION ON<br>JUDGMENT<br>JUDGMENT ACTION ON<br>JUDGMENT SATISFACTION<br>JUDGMENT SOCIAL SERVICES<br>JUDGMENT STATE TAX WARRANT<br>JUDGMENT STATE TAX WARRANT ACTION ON<br>JUDGMENT TRANSCRIPT OF<br>JUDGMENT TRANSCRIPT OF ACTION ON<br>LIEN BUILDING AND LOAN AGREEMENT<br>LIEN CRIME VICTIMS<br>LIEN CRIME VICTIMS ACTION ON | <b>Grantor/Grantee</b><br><br><b>Consideration for Deeds/Mortgages</b><br><br><b>TP-584, RP-5217 Required attachments for Deeds</b><br><br><b>**County has requested that all closing documents be sent as (1) single package**</b> |

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| LIEN FEDERAL TAX<br>LIEN FEDERAL TAX ACTION<br>LIEN FEDERAL TAX RELEASE<br>LIEN MECHANICS<br>LIEN MECHANICS SATISFIED<br>LIEN MECHANICS ACTION ON<br>LIEN SOCIAL SERVICES<br>LIEN SOCIAL SERVICES ACTION ON<br>LIEN UCC1<br>LIEN UCC3<br>LIS PENDENS<br>LIS PENDENS ACTION ON<br>LIS PENDENS AMENDMENT<br>LIS PENDENS CANCELLATION<br>MAP<br>MILITARY DISCHARGE<br>MISCELLANEOUS<br>MORTGAGE<br>MORTGAGE AGREEMENT<br>MORTGAGE ASSIGNMENT<br>MORTGAGE RELEASE<br>MORTGAGE SATISFACTION<br>MORTGAGE SUPPLEMENTAL INDENTURE<br>NOTARY PUBLIC<br>NOTARY RENEWAL<br>NYSDOT AFFIDAVIT<br>NYSDOT AGREEMENT<br>NYSDOT APPROPRIATION<br>NYSDOT DESIG RST HIGHWAY<br>NYSDOT EASEMENT<br>NYSDOT MISCELLANEOUS<br>NYSDOT TERMINATION OF EASEMENT<br>OATH OF OFFICE<br>POWER OF ATTORNEY<br>POWER OF ATTORNEY REVOCATION<br>RELEASE OF LIEN OF ESTATE TAX<br>WILL |  |
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