



# CSC Submitter Document Bulletin Update

Saint Clair County, MI is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

## General requirements for all documents:

- 2.5 inch top margin required on first page; for all other pages, margins to be a minimum of 0.5 inch
- Minimum 10-point font required
- Letter- and legal-sized documents accepted at 300 DPI
- Recording hours are M-F, 8:00 a.m. to 4:30 p.m. (cut-off time, documents can be submitted any time)

## Document type

- Acknowledgment And Consent
- Addendum
- Affidavit
- Affidavit As To Agricultural Use
- Affidavit Attesting Qualified Agricultural Property Remain Qualified Agricultural Property
- Affidavit Of Abandonment
- Affidavit Of Affixture Of A Manufactured Home
- Affidavit Of Correction
- Affidavit Of Detachment Of Manufactured Home
- Affidavit Of Insurance Payment
- Affidavit Of Interest
- Affidavit Of Lost Assignment
- Affidavit Of Lost Deed
- Affidavit Of Lost Discharge Of Mortgage
- Affidavit Of Lost Mortgage
- Affidavit Of Lost Subordination Agreement
- Affidavit Of Memo Of Land Contract
- Affidavit Of Name
- Affidavit Of Non Development
- Affidavit Of Property Transfer
- Affidavit Of Redemption Receipt

## Required indexing and attachment

- Requesting Party Info
- Transfer Tax Affidavit Optional Attachment on Deeds



# CSC Submitter Document Bulletin Update

- Affidavit Of Tax Payment
- Affidavit To Expunge Sheriffs Deed On Mortgage Sale
- Agreement
- Agreement Not To Sell Or Encumber Real Property
- Amended Inventory
- Amended Judgment
- Amendment
- Amendment To Ground Lease
- Amendment To Land Contract
- Amendment To Master Deed
- Anti Terrorism Notice Of Lien
- Assignment
- Assignment Of Ground Lease
- Assignment Of Lease
- Assignment Of Lease And Rents
- Assignment Of Lease As Security
- Assignment Of Lease Of Lands
- Assignment Of Lien
- Assignment Of Mortgage
- Assignment Of Oil And Gas Lease And Bill Of Sale
- Assignment Of Overriding Royalty Interest
- Assignment Of Rents
- Assignment Of Working Interest
- Assignment Oil And Gas Lease
- Assumption Agreement
- Attorneys Lien
- Bankruptcy
- Bill Of Sale
- Bond
- By Laws
- Cancellation
- Cancellation Of Lease
- Cancellation Of Power Of Attorney
- Cancellation Treasurer
- Cemetery Deed
- Certificate
- Certificate Of Approval
- Certificate Of Discharge Of Property



# CSC Submitter Document Bulletin Update

- Certificate Of Error
- Certificate Of Forfeiture 2006 Taxes
- Certificate Of Forfeiture Of Real Prop 2002 Taxes
- Certificate Of Forfeiture Of Real Property
- Certificate Of Forfeiture Of Real Property 1999 Taxes
- Certificate Of Forfeiture Of Real Property 2000 Taxes
- Certificate Of Forfeiture Of Real Property 2001 Taxes
- Certificate Of Forfeiture Of Real Property 2003 Taxes
- Certificate Of Forfeiture Of Real Property 2005 Taxes
- Certificate Of Forfeiture Of Real Property For 2008 Taxes
- Certificate Of Merger
- Certificate Of Michigan Estate Tax Liability
- Certificate Of No Michigan Estate Tax Liability
- Certificate Of Non Attachment
- Certificate Of Non Enforcement
- Certificate Of Non Enforcement Of Construction Lien
- Certificate Of Sale
- Certificate Of Trust Attached
- Certificate Of Trust Existence And Authority
- Certificate Of Withdrawal
- Charter
- Claim Of Interest
- Claim Of Lien
- Collateral Assignment Of Lease
- Collateral Assignment Purchasers Interest Land Contract
- Collateral Assignment Sellers Interest Land Contract
- Condemnation
- Consent
- Continuation
- Continuation And Amendment
- Corner



# CSC Submitter Document Bulletin Update

- Corner Remonumentation
- Correction Of Oil And Gas Lease
- County Clerks Deed
- Covenant
- Covenant Deed
- Covenant Deed With Tax
- Death Certificate
- Death Certificate Attachment
- Declaration
- Declaration Of Pooling
- Declaration Of Taking
- Declaration Of Trust
- Dedication
- Deed
- Deed As Security
- Deed In Lieu Of Foreclosure
- Deed Of Executor
- Discharge
- Discharge Michigan Employment Security Commission Lien
- Discharge Of Bankruptcy
- Discharge Of Lien
- Discharge Of Mortgage
- Discharge Of United States Tax Lien
- Disclaimer Of Interest
- Divorce Judgment
- Drain Easement
- Easement
- Estoppel Certificate
- Execution
- Execution And Levy
- Extension Of Mortgage
- Extension Of Oil And Gas Lease
- Farmland Development Rights Agreement
- Farmland Development Rights Lien
- Fiduciary Deed
- First Amendment To Master Deed
- Grant
- Ground Lease
- Hazardous Substances Certificate
- Indenture



# CSC Submitter Document Bulletin Update

- Inventory
- Jeopardy Tax Assessment
- Judgment
- Land Contract
- Land Patent
- Last Will
- Lease
- Lease Of Lands
- Lease Purchase Contract
- Letters Of Authority
- Letters Of Authority Attached
- Levy
- Lien
- Life Estate
- Lot Split
- Master Deed
- Memorandum
- Memorandum Of Land Contract
- Michigan Employment Security Commission Tax Lien
- Microfilm
- Mineral And Storage Deed
- Mineral Deed
- Modification
- Mortgage
- Mortgage And Security Agreement
- Motion
- Nfs Check Fee
- Notice
- Notice By Persons Claiming Title Under Tax Deed
- Notice Claiming Title
- Notice Of Commencement
- Notice Of Federal Estate Tax Lien
- Notice Of Forfeiture
- Notice Of Furnishing
- Notice Of Intent
- Notice Of Intent To Retain Mineral Rights
- Notice Of Judgment Foreclosure
- Notice Of Judgment Foreclosure 2004
- Notice Of Judgment Of Foreclosure



# CSC Submitter Document Bulletin Update

- Notice Of Lien For Unpaid Delinquent Assessments
- Notice Of Lis Pendens
- Notice Of Possible Release Of Hazardous Substances
- Notice Of State Lien For Deferment Of Special Assessment
- Oil And Gas Lease
- Option
- Option To Lease And Seismic Agreement
- Order
- Order Allowing Final Account And Assigning Residue
- Order Confirming Sale
- Ordinance
- Partial Assignment
- Partial Assignment And Bill Of Sale
- Partial Release
- Partial Release Of Lien
- Partial Release Of Lis Pendens
- Partial Release Of Michigan Employment Security Commission Lien
- Partial Release Of Mortgage
- Partial Release Of Right Of Way
- Partial Release Oil And Gas Lease
- Partial Release State Of Michigan Tax Lien
- Partial Release Us Tax Lien
- Partial Termination Of Notice Of Commencement
- Party Wall Agreement
- Permit
- Petition
- Plat
- Power Of Attorney
- Power Of Attorney Attached
- Promissory Note
- Proof Of Notice Or Hearing Affidavit
- Proof Of Service
- Proprietors Certificate
- Purchasers Assignment Land Contract
- Quit Claim Deed



# CSC Submitter Document Bulletin Update

- Quit Claim Deed Treasurers
- Ratification Of Oil And Gas Lease
- Real Estate Retention Agreement
- Reamortization Agreement
- Receipt
- Reconveyance
- Redemption Certificate
- Redemption Certificate For 1999 Delinquent Taxes
- Redemption Certificate For 2000 Delinquent Taxes
- Redemption Certificate For 2001 Delinquent Taxes
- Redemption Certificate For 2002 Taxes
- Redemption Certificate For 2003 Delinquent Taxes
- Redemption Certificate For 2004 Delinquent Taxes
- Redemption Certificate For 2005 Delinquent Taxes
- Redemption Certificate For 2006 Delinquent Taxes
- Redemption Certificate For 2007 Delinquent Tax
- Redemption Certificate For 2008 Delinquent Taxes
- Redemption Certificate Treasurer
- Redemption Receipt
- Refusal
- Reimbursement Agreement
- Reinstatement Of Record
- Release
- Release And Reassignment
- Release Of Anti Terrorism Lien
- Release Of Assignment
- Release Of Attorneys Lien
- Release Of Attorneys Lien And Lis Pendens
- Release Of Easement
- Release Of Interest
- Release Of Jeopardy Tax Assessment
- Release Of Lien



# CSC Submitter Document Bulletin Update

- Release Of Lis Pendens
- Release Of Option
- Release Of Restrictions
- Release Of Right Of Way
- Release Of Sewer Lien
- Release Of State Lien For Deferment Of Special Assessments
- Release Of Statement Of Account And Lien
- Release Of Tax Title
- Release Oil And Gas Lease
- Release State Tax Lien
- Relinquishment Of Development Of Rights Agreement
- Resolution
- Resolution To Vacate
- Restrictions
- Restrictions Or Vacations
- Revocation
- Revocation Of Certificate Of Release Of Federal Tax Lien
- Revocation Of Power Of Attorney
- Revocation Of Trust
- Rider
- Right Of Way
- Sale Certificate
- Second Amendment To Master Deed
- Second Mortgage
- Security Agreement
- Seismic Option
- Sellers Assignment Land Contract
- Sewer Easement
- Sewer Lien
- Sheriffs Deed
- Sheriffs Deed With Transfer Tax
- Special Assessment
- State Lien For Deferment Of Special Assessment
- State Tax Lien Without Personal Property
- Stipulation
- Storage Deed
- Subordination Agreement
- Subordination Of Mortgage





# CSC Submitter Document Bulletin Update

- Subordination Of Oil And Gas Lease
- Survey
- Tax Certificate
- Tax Deed
- Termination
- Termination Of Notice Of Commencement
- Tract Card
- Trust Agreement
- Ucc Financing Statement
- Ucc3 Amendment
- Ucc3 Assignment
- Ucc3 Continuation
- Ucc3 Partial Release
- Ucc3 Release
- Ucc3 Termination
- United States Tax Lien
- Unknown
- Void
- Waiver
- Warranty Deed Already Tax Certified
- Water Easement
- Water Well Agreement
- Withdrawal Of Filed Notice Of Federal Tax Lien  
After Release
- Withdrawal Of Tax Lien
- Writ Of Restitution