



CSC Submitter Document Bulletin Update

Sandusky County, OH is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

General requirements for all documents:

- 3 inch top margin required on first page; for all other pages, margins to be a minimum of 1 inch
- Minimum 10-point font required
- Letter- and legal-sized documents accepted at 300 DPI
- Recording hours are M-F, 8:00 a.m. to 4:30 p.m. (cut-off time, documents can be submitted any time)

Document type

- Affidavit
- Amendment
- Amendment To Lease
- Assignment
- Assumption
- Attorney General Lien
- Bill of Sale
- Brokers Lien
- Bwc Lien
- Certified Copy
- Child Support Lien
- City Lease
- City Non Compliance
- Contract Unemployment
- Corruption Lien
- County Mortgage
- County Plat
- County Release
- Durable Power Of Attorney And Living Will
- Federal Tax Lien
- Indenture
- Judgment Lien
- Judgment Release
- Land Contract

Required indexing and attachment

- Grantor/Grantee
- Requesting Party Info



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- Lease
- Living Will
- Master Mortgage
- Mechanics Lien
- Medicaid Lien
- Memorandum
- Military Discharge
- Modification Agreement
- Mortgage
- Notice
- Notice Of Commencement
- Notice Of Encumbrance
- Notice of Lien
- Option
- Partial Release Of Irs Lien
- Partial Release of Mortgage
- Partnership
- Plat
- Plat Irregular
- Power of Attorney
- Power Of Attorney Health
- Recognizance
- Reconveyance
- Release
- Release Of Bwc Lien
- Renewal Of Bwc Lien
- Revocation of Power of Attorney
- Subordination Agreement
- Tax Certificate
- UCC Financing Statement
- UCC3 Amendment
- UCC3 Assignment
- UCC3 Continuation
- UCC3 Termination
- Unemployment Lien
- Waiver
- Zoning Amendment
- Zoning Regulations