

### CSC Submitter Document Bulletin Update

Morgan County, IN is now electronically recording (eRecording) documents through CSC.

Available documents and required fields are listed in the below table.

If this county has not been added to your drop-down list and you'd like to eRecord in this county, please contact your CSC representative.

### **General requirements for all documents:**

- 2 inch top margin required on first page and at the bottom of the last page; for all other pages, margins to be a minimum of 0.5 inch
- Minimum 10-point font required
- Letter- and legal-sized documents accepted at 300 DPI
- Recording hours are M-F, 8 a.m. to 4 p.m. (cut-off time, documents can be submitted any time)

#### Document type

- A9 Amendment
- A9 Assignment
- A9 Continuation
- A9 Financing Statement
- A9 Fixture Filing Or Non Ucc
- A9 Information Request
- A9 Statement of Correction
- A9 Termination
- Administrators Deed
- Affidavit
- Affidavit Lost Assignment Or Note
- Affidavit Of Code Compliance
- Affidavit Of Transfer On Death
- Affidavit Route
- Agreement
- Application For Building Standard
- Application For Use Variance
- Assignment
- Assignment Of Rents And Leases
- Association Lien
- Assumption Release Agreement
- Bond
- Cemetery Deed
- Condominium

#### **Required indexing and attachment**

- Grantor/Grantee
- Requesting Party Info
- Consideration Amount on Deeds
- Sales Disclosure attachment with Deeds



# CSC Submitter Document Bulletin Update

- Contract
- Corporate Warranty Deed
- Covenant And Restrictions
- Discharge
- Easement
- Encroachment
- Environmental Disclosure
- Executors Deed
- Federal Tax Lien
- Firm And Partnership
- Forestland Classification
- Guardians Deed
- Hospital Lien
- Judgment
- Lease
- Lien
- Manufactured Home Affidavit
- Mechanics Lien
- Miscellaneous Release
- Modification of Mortgage
- Mortgage
- Mortgage Subordination
- Name Affidavit
- No Lien Contract
- Ordinance
- Partial Release of Easement
- Partial Release of Lien
- Partial Release of Mortgage
- Personal Representative Deed
- Power of Attorney
- Pre-Lien Notice
- Quiet Title
- Quit Claim Deed
- Reconveyance
- Release
- Release of Easement
- Release of Lien
- Release Tax Lien
- Revocation of Power of Attorney
- Right Of Entry Grant
- Right Of Way Easement



# CSC Submitter Document Bulletin Update

- Scriveners Affidavit
- Sewer Lien
- Sheriffs Deed
- Special Warranty Deed
- Subdivision
- Supplemental Mortgage
- Survivorship Affidavit
- Tax Sale Deed
- Transfer On Death
- Trustees Deed
- Trustees Election
- Warranty Deed
- Withdrawal Of Forest Land